

Mathematics	3.0	credits
Social Studies	2.5	credits
United States History & Government	1.0	credit
Washington State History & Government	0.5	credit
Contemporary World Problems & Geography	1.0	credit
Science (1 credit in laboratory science)	2.0	credits
Occupational Education	2.0	credits
Physical Education	2.0	credits
Fine, Visual or Performing Arts	1.0	credit
<u>Electives</u>	<u>10.5</u>	<u>credits</u>
TOTAL	27.0	credits

Additional Non-Credit Requirements: Students must earn a Certificate of Academic Achievement by:

1. Meeting or exceeding standards on the Washington Assessment of Student Learning (WASL).
2. Completion of a Culminating Project in accordance with district guidelines found in School Board Policy 2410 and 2410P.
3. Completion of a High School + Education Plan in accordance with district guidelines found in School Board Policy 2410 and 2410P.

Academic Honesty

Students can expect no credit for work that is not their own. Those found cheating on a test, or helping others cheat, will face serious consequences. These may include failure on the test or more severe consequences as established by the teacher. Plagiarism, the use of materials produced by someone else without acknowledging their source, is a serious academic violation. **This includes copying information from the internet.** Students who submit plagiarized work will receive no credit for the assignment.

Report Cards and Grading

Report cards will be mailed home approximately 5-7 days after the end of each semester. The grades will become part of the permanent record of each student. The following grading chart will be used:

A	Superior	4.00	93.0 - 100%
A-		3.70	90.0 - 92.9%
B+		3.30	87.0 - 89.9%
B	Above Average	3.00	83.0 - 86.9%
B-		2.70	80.0 - 82.9%
C+		2.30	77.0 - 79.9%
C	Average	2.00	73.0 - 76.9%
C-		1.70	70.0 - 72.9%
D+		1.30	67.0 - 69.9%
D	Below Average	1.00	63.0 - 66.9%
F	Failing (no credit)	0.00	00.0 - 62.9%
P	Passing	1.00	
S	Satisfactory	1.00	
U	Unsatisfactory	0.00	
I	Incomplete		

Students have ten (10) days to change an incomplete by completing the missing work and/or test. Grade will be changed to 'F' if work is not completed and turned in.

Progress Reports

Teachers will provide progress reports at the half-way point of each quarter for each student whose grade

is below 70% at that time. The office will mail the reports to the parents/guardians. A parent/guardian may check grades as anytime on the internet or request a **grade check** through the main office or their student's teacher(s). This can be for one class or all of the student's classes.

Attendance

A well-planned class provides a learning opportunity for the student every day. If a student is absent, he/she is the one who is losing the educational benefits. Many times it is impossible to make up the "missed" experience – at least in its entirety – and to gain from this learning experience to the same degree that a student would through the group involvement in the regular class.

Parents are asked to call the office (784-1911) before 9:00 am if their son or daughter is absent. All absences in accordance with Washington State Law (WAC 180-40-101) require a written excuse from a parent or guardian. Absences will be classified as excused, unexcused, or truant.

Students are expected to be in class each day. Teachers shall keep a daily record of attendance. The following are valid excuses for absences and tardiness.

Participation in school approved activity: To be excused, this absence must be authorized by the principal and the affected teacher must be notified prior to the absence unless it is clearly impossible to do so. Students will be allowed to make up assignments.

Absence due to illness, health condition, family emergency or religious purpose: When possible, the parent is expected to notify the school office on the morning of the absence and send a signed note of explanation with the student upon his/her return to school. A student shall be allowed one makeup day for each day of absence. **A parent may request** that a student be excused from attending school in observance of a **religious holiday**. Parent excused absences must be pre-arranged by the school office.

Absence for parent approved activities: This category shall be counted excused for purposes agreed upon by the principal and the parent. If at all possible, this should be agreed on prior to the absence. An absence may not be approved if it causes a serious adverse effect on the student's educational progress. In participation classes, such as music and physical education classes, the student may not be able to achieve the objectives of the unit of instruction as the result of an absence from class. In such a case, a parent approved absence would have an adverse effect on the student's educational progress which would ultimately be reflected in the grade. See details that follow.

Absence resulting from disciplinary actions or short term suspension. As required by law, students who are removed from a class or classes as a disciplinary measure or students who have been placed on short-term suspension shall have the right to make up assignments or exams missed during the time they were denied entry to the classroom if the effect of the missed assignment shall be a substantial lowering to the course grade.

Extended illness or health condition. If a student is confined to home or hospital for an extended period, the school shall arrange for the accomplishment of assignments at the place of confinement whenever practical. If the student is unable to do his/her schoolwork, or if there are major requirements of a particular course which cannot be accomplished outside of class, the student may be required to take an incomplete or withdraw from the class without penalty.

Excused absence for a chronic health condition. Students with a chronic health condition which interrupts regular attendance may qualify for placement in a limited attendance and participation program. The student and his/her parents shall apply to the principal or counselor and a limited program shall be written following advice and recommendation of the student's medical advisor.

The recommended limited program shall be approved by the principal. Staff shall be informed of the student's needs, though the confidentiality of medical information shall be respected at the parent's request.

Lunch/Closed Campus Information

Entiat School District has a closed campus, requiring all students to remain on school grounds from their time of arrival until they are officially dismissed. Sophomores through Seniors may apply for an off-campus pass for lunch, and must abide by the restrictions described on the application. Students with an off-campus pass are not allowed to transport other students.

Extended Absences/Prior Arrangements

Entiat High School strongly discourages students taking extended vacations during the semester, or leaving school prior to the normal closing date. Students missing classes lose essential instruction and place increased demands on classroom teachers in the areas of record keeping, and administering make up work.

However, occasions arise where extended absences are necessary. When this is the case, the school will make every reasonable attempt to reduce damage to the student's educational program. In order that the students and parents may not be misled and suffer possible disappointment, it must be clearly understood that:

1. A letter of request outlining reasons for the absence, expected duration, and departure date, must be written to the school.
2. A prior arrangement form will be issued from the office to be presented by the student to his teachers.
3. Teachers have been asked to outline to the student possible consequences that could result from the extended absence and alternatives that would help minimize the potential harm to the student's final grade. An indication of willingness on the part of the teacher to assist the student is not to be construed as a promise that the student will receive full credit. The responsibility for completion of all make-up requirements rests with the student.

Illness at School

Students who become ill during the school day are to report to the main office immediately. Students are not allowed to leave campus or miss any class due to illness without first checking with the main office. The "sick room" and/or school nurse is available in an emergency if the school is unable to contact a student's parent/guardian.

Leaving School During the Day (not including lunch)

Students must be excused prior to leaving school during the school day by signing out in the main office. A note or phone call from the parent/guardian authorizing the student's departure is required prior to the student leaving in order for the absence to be considered excused. Failure to provide such authorization will result in that absence being considered unexcused and disciplinary action for truancy or off-campus without permission will follow.

Permission to Leave Class

Students are to report to each assigned class and get a permission slip from their teacher before going to the main office, nurse, counselor, library, locker, etc. **Under no circumstances are students to leave class without permission and a hall pass.**

Tardiness

It is expected that students will be to class on time. Habitual tardiness creates a disruption to the educational process in the classroom.

A tardy is when a student is less than five minutes late to class without an authorization from the office or teacher.

Truancy

An absence from class/school without the prior knowledge and consent of parent/guardian or school officials is the definition of truancy. A student is truant if he/she:

- Leaves school without signing out in the office.
- Leaves school at lunch without having a signed waiver on file in the office (seniors).
- Is absent from school without prior permission of parent/guardian.
- Leaves a class without teacher permission.
- Obtains a pass to go to a designated place and does not report there.
- Becomes ill and goes home or stays in a restroom instead of reporting to the office.
- Leaves for lunch and does not return for the next classes without school/parent/guardian consent.
- Is on school ground but does not attend class.
- Fails to attend a scheduled assembly.
- Falsifies a parental or school official's attendance verification.
- Fails to verify an absence within two days of absence.

Guidelines for make-up work: A student shall be allowed one make-up day for each day of absence. It is the student's responsibility to set up the time and discover the assignments for make-up. The student who arrives late or leaves early is responsible to check with teachers the same day to arrange make-up assignments.

Withdrawing from School

A student who is transferring to another school, or for other reasons must leave Entiat Junior-Senior High School, is to report to the main office or counselor. The student must show evidence of parental or guardian approval for the withdrawal. Once proven, the proper form for withdrawal will be provided and the student must return all school books and property to the teachers and the library, having each instructor sign the withdrawal form. The completed form is then to be returned to the main office for final approval.

Activity (ASB) Cards

To be a member of the Associated Student Body of Entiat Junior-Senior High School, each student must purchase an ASB membership card. The cost of this ASB membership card is \$35.00. Families with financial hardships may purchase ASB cards at a reduced rate by contacting the main office. Money received from the sale of ASB cards supports student activities throughout the year. Possession of an ASB card also provides free admittance to all home sporting events.

Athletic Eligibility Requirements

The following requirements apply to members of boys' and girls' athletic teams, as well as cheerleaders, Pep band and other groups who adopt them. In order to participate in interscholastic athletics, a student shall:

- 1) Conduct themselves in an appropriate, orderly manner, both on and off the school grounds. This includes use of appropriate speech (no profanity), and behavior that is consistent with good sportsmanship and Tiger PRIDE.
- 2) Have on file with the Athletic Director:
 - a) An athletic registration form and an athletic code signed by the student and the parent/guardian;

- b) Proof they have passed a physical examination;
 - c) A copy of ASB card purchased;
 - d) Proof of sufficient insurance
 - e) Authorization of consent to treatment of minor.
- 3) Meet Entiat Junior-Senior High School eligibility requirements of academic scholarship, responsibility for equipment and transportation, changing sports, and athletic season;
 - 4) Attend at least half of the school day to participate in practice or to participate in a game, on any given day.

Dress Code and Physical Appearance

Student dress shall only be regulated when, in the judgment of school officials there is reasonable expectation that:

- A health or safety hazard shall be presented by the student's dress or appearance
- Damage to school property or injury to others could result from the student's dress, or
- A disruption of the educational process could result from the student's dress of appearance

PE Dress Code - REQUIRED:

Black gym shorts, t-shirt w/sleeves (available for purchase through the office), socks and tennis shoes

Dress Standards:

Clothing which may be considered gang-related, violent, or which displays inappropriate language, sexual innuendo, cross-dressing, obscene, or advertisements for drugs-alcohol or tobacco is prohibited. Clothing shall not be excessively tight, revealing or distracting. Undergarments shall not be visible this includes, but is not limited to, see-through clothing, any part of a bra (including the straps), boxer shorts or the elastic waistband of underwear.

1. **Head Coverings:** The wearing of head ware of any kind in the building during the school day is prohibited. This includes, but is not limited to, hats, hoods, bandanas, scarves, and hairnets.
2. **Tops/Shirts:** Tops shall completely cover the torso (the stomach and lower back) at all times. No cleavage shall be visible at any time; unacceptable tops include, but are not limited to, halter-tops, off-the-shoulder tops, low-cut tops, bare-midriff tops, tops with spaghetti straps, and fishnet tops. Sleeveless tops and tank tops shall not have extremely large armholes, which will unnecessarily expose undergarments or bare skin. Excessively tight tops will not be allowed.
3. **Pants:** Sagging, or the wearing of pants/shorts below the waist and/or in a manner that allows underwear or bare skin to show, and bagging, or the wearing of excessively baggy pants/shorts with low hanging crotches are prohibited. Excessively tight pants and pajama pants are also prohibited.
4. **Skirts and Shorts:** Skirts, shorts and skorts shall not be shorter than mid-thigh (standing AND sitting). If skirts, shorts or skorts have a slit, the top of the slit shall not go over mid-thigh (standing AND sitting). Excessively tight shorts, skirts and/or skorts shall not be worn.
5. **Dresses:** The guidelines for tops and skirts shall also apply to dresses.
6. **Shoes:** As a health and safety precaution, students must wear shoes at all times. During recess and/or sports activities student should wear closed-toe shoes to protect their feet. All appropriate street shoes are allowed, including tennis shoes, sandals, and other hard-soled shoes. Slippers are prohibited except for medical reasons or for specific short-term foot-related injuries. Shoes or any type of wheeled devices are not allowed.
7. **Outerwear:** As stated in the policy and as procedure: For safety and security reasons, hats of any kind are not permitted to be worn.

8. **Accessories:** Spiked jewelry, chains, and belts with more than 2 inches of excess length are prohibited. Sunglasses may be worn out of doors, but not in the building.

If the student's dress or grooming is objectionable under these provisions, the principal shall request the student to make appropriate corrections. If the student refuses, the principal shall notify the parent, if reasonably possible, and request that person to make the necessary correction. If both the student and parent refuse, the principal shall take appropriate disciplinary action. Students may be suspended, if circumstances so warrant. Students who violate provisions of the dress code relating to extracurricular activities may be removed from the extracurricular activity for such period as principal may determine. All students shall be accorded due process safeguards before any corrective action may be taken.

Electronic Devices and Cell Phones

Out of courtesy and respect, electronic devices are to be used only during non-school functions/activities.

Electronic devices are only to be ON and/or USED:

1. Before school begins
2. During your ½ hour lunch period
3. After the school day ends

All other times your electronic devices are to be turned OFF, not visible, and not to be used. Electronic devices include but are not limited to the phones, iPods, radios, CD/MP3 players, pagers, and hand-held computer games.

Lockers

Upon entering Entiat Junior-Senior High School, a locker is assigned to each student, which is not to be traded or exchanged unless authorized by the high school secretary. Students are expected to keep belongings in their own lockers. Backpacks and other personal items are not to be left in the hall at any time. It is entirely the student's responsibility to keep his/her combination a secret. Student lockers remain the property of the Entiat School District. School officials and staff members have the right, authority, and responsibility to inspect lockers at any time.

Signage

All posters are to be approved by the principal before they are placed on any bulletin board or wall. Nothing is to be posted on painted walls, doors, etc. without permission from the principal.

Student Valuables/Theft Reports

Students are cautioned against bringing radios, cameras, or large amounts of money to school, and if students wear glasses or watches it is their responsibility to keep track of them at all times. Students, not the school, are responsible for their personal property. Report all thefts or loss of property to the main office immediately.

Student Vehicle Rules

In accordance with Washington State Law RCW 28.67.100 and WAC 180-40-040, school authorities are empowered to supervise and control private transportation of students on the way to school and from school, at school and, in addition, require student-operated vehicles to be registered in the main office and to display on the lower drivers side of the windshield a valid school parking sticker. Our school district provides students with a parking lot as a convenience to students who must drive. The school district will not be held responsible for damage or theft to personal property.

All cars driven to school must be parked in the students' parking area in the proper lanes. NO reckless driving or "squirreling" will be allowed.

Speed on campus is 5 mph.

Cars are not to be moved from the parking lot during school hours, except for doctor and dentist appointments, work experience, or with permission of the main office. The parking lot is off-limits to students during the school day to protect student vehicles from possible theft or vandalism.

Students are not to park behind the school building (north and south) or drive to and from school through this area. This area must be free for emergency vehicles during school hours and for bus drop-offs and pick-ups. Handicap parking is available for those with a valid state issued handicapped permit. The Chelan County Sheriff's Department monitors the handicap parking. Violations of student vehicle rules could result in loss of driving privileges.

Visitors

Visitors, and especially parents, are welcome. Students must obtain permission at least one day before bringing a guest to school. No visitors are allowed on exam days; when other schools in the region are dismissed for holidays; if the visitor is incurring absence at another school in the area; or if prior arrangements have not been made.

No visitors will be allowed during the first two weeks or the last two weeks of each semester.

All visitors must register in the main office and secure a pass. The student must accompany his or her guest throughout the day, and will be responsible for his or her conduct. Present the pass to the teacher at the beginning of each period.

SEXUAL HARASSMENT STATEMENT

It is the policy of Entiat High School to maintain a working and learning environment for all of its employees and students which provides for fair and equitable treatment including freedom from sexual harassment. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

- Submission to or rejection of such conduct by an individual is used as a basis for employment/grade or decisions affecting employment or grades.
- Submission to or rejection of such conduct by an individual is used as a basis for employment/grade or decisions affecting that individual.

Such conduct has the purpose of effect or unreasonable interfering with an individual's work or school performance or creating an intimidation, hostile, or offensive working/school environment. Students or staff who sexually harass shall be subject to disciplinary action.

Supervisors or managers who fail to take prompt action to discipline staff that sexually harass shall be subject to discipline; up to and including termination. Questions concerning the application of this policy are to be referred to teachers, counselors or administrative staff.

PROGRESSIVE DISCIPLINE

A safe and orderly school environment is essential for teaching and learning to take place. Students must adhere to a code of good behavior, not only for their own benefit, but also for the benefit of others. This code is in effect during school hours, on school property or during related activities. Students are responsible for their own actions and are held accountable for:

- All rules and responsibilities within this document.
- The Entiat School District Board of Directors' policies concerning student conduct, and other rules set forth by the Entiat School administration.

Students not adhering to any of the above will be subject to discipline, suspension and/or expulsion. Students who accumulate multiple offenses will be considered for more serious consequences. The student

who is suspended from school will be asked to have a parent or guardian conference with school authorities.

EXCEPTIONAL MISCONDUCT

Certain offenses will result in specific punishments. The following are examples of exceptional misconduct: (In extreme situations, long term suspension will be imposed at the first occurrence.) Please see the main office or website for more details.

Alcohol/Illegal Drugs: For use, possession or under the influence of alcohol, controlled substance, illegal drugs or abuse of over-the-counter drugs during school hours, on school property, or during school related activities.

Sale of Alcohol/Illegal Drugs

Possession or Use of any Tobacco Products

Assault and Battery (May include police notification.)

Possession of Dangerous Weapons: It is against school policy for any student to carry, exhibit, display, or draw any firearm, dagger, sword, knife or other cutting or stabbing instrument, club, or any other weapon apparently capable of producing bodily harm.

Prohibition of Harassment, Intimidation and Bullying: Entiat High School is committed to a safe and civil educational environment for all students, employees, volunteers and patrons, free from harassment, intimidation or bullying. "Harassment, intimidation or bullying" means any intentional written, verbal, or physical act, including but not limited to one shown to be motivated by any characteristic in RCW 9A.36.080(3), (race, color, religion, ancestry, national origin, gender, sexual orientation or mental or physical disability), or other distinguishing characteristics, when the intentional written, verbal or physical act:

- Physically harms a student or damages the student's property; or
- Has the effect of substantially interfering with a student's education; or
- Is so severe, persistent, or pervasive that it creates an intimidation or threatening educational environment; or
- Has the effect of substantially disrupting the orderly operation of the school.

Depending upon the frequency and severity of the conduct, intervention, counseling, correction, discipline and/or referral to law enforcement will be used to remediate the impact on the victim and the climate and change the behavior of the perpetrator. This includes appropriate intervention, restoration of a positive climate, and support for victims and others impacted by the violation. False reports or retaliation for harassment, intimidation or bullying also constitute violations of this policy.

Theft and/or Property Damage

Arson

Disrespect to Staff

Cheating

Theft of Tests and/or Distribution of Stolen Materials

Forgery: The act of fraudulently using in writing the name of another person, of falsifying times, dates, grades, address or other data on school forms.

Driving Violation